

Draft agenda EB meeting

The one with strategy and a birthday
September 4-6

Times are indicated in CET.

Friday, September 4

- Opportunity to meet up with EB colleagues and/or staff members to discuss portfolio-specific issues - **These are suggestions.**
 - **E.g.** Policy-Advocacy Michal - Leo - Seba took place the week after.
 - CoFoE Michal - Milosh - Leo - Seba
 - Green-Y: Andreas - Elitsa - Theo took place the week after.
 - Communication: Hanna - Sean
 - E@S/E@home: Theo - Moritz

Saturday, September 5

9 - 9.15am	Arrival (to the office, to the platform) Bring your coffee, we'll start with some chitchat :)
9.15am	Welcome <ul style="list-style-type: none">- Housekeeping rules for our first hybrid meeting- Ice-breaker- How are you doing? How have the past months been, how is the workload, what would you like to improve?
10.30am	Administrative part <ul style="list-style-type: none">- Adoption of previous minutes- Adoption of draft agenda- Things that need to be signed?
10.45 - 11am	Coffee break
11am - 12.45pm	Start of strategic work
12.45pm	start of break to prepare lunch
1pm CET	Lunch Our newest hires since the February EB meeting, Sean, Alexandra and Linnea will join online. It'd be great if all of us can be online too, to get to know them
2pm	Starting meeting again: Strategic part <ul style="list-style-type: none">- Focus Group for the multiannual strategy of JEF Europe (1.5hr)

	<ul style="list-style-type: none"> - This will be facilitated by Judit Lantai. You can read our current 4 year strategy here, which is the document we aim to replace. - Overview of timeline for next multiannual strategy
3.30 - 3.45pm	Coffee break
3.45 - 4.30pm	Secretariat updates (Milosh) <ul style="list-style-type: none"> - Human Resources - Project (ongoing, newly won and application deadlines) - Update on Moniteur Belge: moving address, statutes - Feedback to Milosh
4.30 - 5pm	Financial Update (Milosh & Chris) Walkthrough Database CiviCRM (Chris)
5 - 6pm	Statutory meetings: <ol style="list-style-type: none"> Evaluation financial FC Preparation federal committee Fall 2020 <ol style="list-style-type: none"> Logistics & timeline Creative programme (Andreas & Hanna) Political Commissions Preparation European Congress 2021 (Milosh and Chris)
6 - 8pm	Dinner (or preparing dinner) & games with EB

Sunday, September 6

9 - 9.15am	arrival
9.15 - 11am	Working on the Action Plan 2020 <ul style="list-style-type: none"> - Exercise - Mid-evaluation Action Plan 2020: where are we now? What can we improve in? What do we want to adjust? - Link to Action Plan 2020
11 - 11.15 am	Coffee break
11.15 - 12.30	2. Continuation Action Plan
12.30 - 1.30pm	Lunch
1.30 - 2.15	3. Networks <ol style="list-style-type: none"> YFJ elections coming up (EF) UEF update (LM)
2.15 - 2.30pm	Coffee break

2.30 - 3pm	4. Next dates EB meeting (online meetings; EB -Secretariat; EB-FC) <ul style="list-style-type: none"> - Previously agreed upon were EB skypes until the end of August: we need to agree on new regular days we can meet (or do we stick with Sunday - Wednesday in a 2 week rhythm?) - EB-Secretariat meeting in November - EB-FC in December
3.30 - 4pm	AOB <ul style="list-style-type: none"> - TNF - PR on Poland/LGBTQ+
	Video of EB meeting

Minutes:

EB Member present:

Leonie, Sebastiano, Emma, Chris, Diletta, Hanna, Moritz, Andreas, Milosh

- 1. Technical Check, Introduction, Welcome, Federalist gospel (Ece Temelkuran, The Seven Steps from Democracy to Dictatorship)**
- 2. Administrative part**
 - Adoption of [previous minutes](#)
 - Adoption of draft agenda

Decisions:

- Minutes from previous meeting adopted
- Agenda of the meeting adopted

3. SWOT Analysis

The EB worked on a SWOT analysis, using a Jamboard.

https://jamboard.google.com/d/158LiHwRdd4YbYpaigRclJj9Fg-wbDSpsiztskYaOx_o/viewer?f=0

4. Focus Group - Next JEF Multiannual strategy

Facilitated by Judit Lantai, the EB engaged in a focus group exercise to work on the multiannual strategy

https://jamboard.google.com/d/1cxgBHwRwQtyQ2VdZ24f_nP_4WqrzpH00QtyU3iqiGJO/viewer?f=2

Decisions:

Leonie with support of the Policy officer will develop the first draft of the strategy based on the report from the facilitator. There will be organised feedback rounds for EB members to feedback in before, through and after the finalisation of the first draft.

5. Secretariat updates (Milosh)

- Human Resources
- Project (ongoing, newly won and application deadlines)
- Update on Moniteur Belge: moving address, statutes
- Feedback to Milosh

Decisions:

SG and Treasurer prepare an update of the process on the Statutory change incl what needs to be revised due to the new Belgian law, the update to be shared with the FC and to be added as an agenda point on the autumn JEF Europe FC.

6. Walkthrough Database CiviCRM (Chris)

- Chris shows the EB the database CiviCRM he has set up during summer, within the framework of Action Plan 2020. A first experiment, the Free Belarus petition, has been running, collecting more than signatures.
- Questions on privacy, technical arrangements in this EB and beyond this EB mandate and how it can be used have been raised. It's a free program that can be easily managed.
- Strategy is for those national sections who are in need of a membership database management to offer it, on the backbone of data sharing agreements.
- Representatives of sections get access to only their data.
- Milosh suggests to start a pilot phase with one section for e.g. two months, to understand how the database works in reality, what it does with the structure of volunteering as well as staff time needed as well as a pilot phase with the Comms team.

Sunday, September 6

Statutory Meetings

- The EB evaluated the Financial Federal Committee meeting that took place in August. Positive points mentioned are the short duration and a smooth running of the FC Presidium. Milosh and Chris commit themselves to restoring constructive relationships with the Auditors.
- Milosh clarified that it's up to the Auditors to design how to audit; they e.g. check the external auditors report, can ask for governance documents and check the cashbox. The report ideally should be made for the spring FC, as accounts according to Belgian law need to be submitted in summer. An idea is to have the Spring FC a month later than we are used to.
- The EB asks Milosh to look into an electronic voting system as well as an online platform to submit amendments for the Fall FC 2020. Latter could be piloted with one draft resolution at the Fall FC 2020.
- Accounts are closed by July 31, even though the report is only presented and adopted at the Fall FC.

- The EB points out that we need to be careful with adjusting the timeline of Federal Committee meetings as they are an integral part of the internal timelines of our national sections too. Adjusting the timeline can and should only happen in consultation with the national sections, with at least one year in advance.

Preparing the Fall FC

- Registration is going to open next week. Milosh, Hanna, Andreas will meet next week to discuss how to creatively organise an online meeting, thinking of e.g. care packages.
- Moritz underlines the need to underline the Task Forces
- Political event on Friday for instance or later, within a framework, like a Festival of the Federal Committee. To be prepared well in advance to potentially invite high-level speakers.
- PC1 is working on two resolutions (European Electoral Act, European response to organised crime). They organised an event with an expert in view of the resolution on organised crime. Lapsing resolution: citizens' consultations (EB recommends to let lapse), transnational dimension of European elections (EB recommends to include relevant content in European Electoral Act resolution), European Citizens' Initiative (EB recommends to readopt).
- PC2 is working on three resolutions (disinformation, updating social dimension in Europe. They want to organise an event; Andreas is in contact with Generation Climate Europe. Moritz will review the Civic Education resolution and crosscheck with the TF if adaptation is needed.
- PC3 is working on EU-China resolution that was delayed from the spring FC and renewing a lapsing resolution from Skopje, on free and sustainable trade.

Working on the Action Plan 2020 and reallocating portfolios

- The EB discusses more widely about priorities, past performance and workload. Which policy areas and tasks to prioritise.
- Following the discussion, some portfolios are reassigned - ref. to [EB Work Distribution](#)
- For the mid-term evaluation of the [Action Plan 2020](#), the EB will break into small teams to review it and make suggestions.
 - Political JEF: Sebastiano, Diletta and Andreas
 - United JEF: Emma, Moritz and Chris
 - Inspiring JEF: Leo and Hanna
 - Sustainable JEF: Milosh and Chris
- EB teams will schedule calls to review the plan. Deadline for input: Sunday 13 September 2020. Deadline for review: 20 September 2020.
- HK would like EB contact people to ask their respective sections who is in charge of/involved with communications and social media to establish a Comms Network between the European-level comms and the national comms.
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Network updates

YFJ

- YFJ elections are coming up.

- GA will be held online despite negative opinion of JEF. Difficult to explain how it works. Will be rather difficult to handle the politics remotely, particularly without having ever met most people.
- Elections for
 - President: position looks uncontested.
 - VPs seem contested.
 - FCC: Simon Devos would like to run again.
 - Membership Commission
- Quite some candidates are JEF members.
- JEF has two delegates: EF and MR. Do we want observers? We usually don't have any because it's costly. Question open on how big the JEF delegation will be.
- Going forward: schedule meetings with candidates, already met with Silija (President candidate). EF will set up Excel sheet with info about candidates.
- JEF has a good standing in YFJ, good network.
- DA: is there any chance to contribute to the political documents that will be approved?
 - Super digital and fancy online platform. Unclear how many resolutions at this point, EF will identify priorities and share/seek help.
- MR (the SG) is in principle the other delegate to the YFJ GA, LM will enquire whether he is still available, whether it would lighten his workload and someone else would accompany EF.
- If EB members get contacted by YFJ members/candidates, they need to be directed to EF. EF, HK, LM to coordinate intelligence.
 - Open question on whether to amend employee regulations to cover these situations.

UEF

- AA, former JEF Policy Officer, has started as Director of UEF.
- The UEF EB has set up a working group to reform Statutes as FC members this might solve some of the problems. LM to ask Simon Devos-Chernova if he is interested in participating in the TF Statutes of UEF. The EB would like to nominate the former treasurer and current nominated FC member of the UEF FC for his experience.
- Contacts are being kept with those sections/members supporting the JEF position.
- No new information on when a UEF Fall FC is going to take place.
- For the Fall FC of JEF: LM and SP to brainstorm on delegates to UEF Congress and nominated JEF delegates to UEF FC.

Next dates EB meeting (online meetings; EB -Secretariat; EB-FC)

- EB Skypes: next Skype is 20 September 2020, LM will send out doodle.
 - Agenda: Action Plan review approval, strategy post-EP plenary, decision on regular Skype meetings.
- EB-Secretariat meeting in November: LM to send doodle + COVID19 updates
- EB-FC in December: first two weeks, updates to follow timely.

AOB

- There is budget for EB members to come to Brussels to visit the Secretariat and get more of a feel of JEF Europe's work, to reduce the Brussels gap while allowing for different COVID19 restrictions.
- TNF: EB approves the suggestion for the title of the RO edition.
 - Calls with TNF to happen in the next two months.
- PR on [Poland](#)/LGBTQ+: draft has been worked on and comments are solved.
 - HK to contact Ania, President of JEF Poland, to ask:
 - 1) If JEF Poland is interested in a joint PR
 - 2) If JEF Poland is interested in providing a quote
 - CP, SE (Secretariat), SP will be kept in cc
 - EB welcome to also have a look by Wednesday 9 September.
 - Publication Thursday 10/Friday 11 September the latest.

EB video: Diletta and Moritz will do the EB video.